## **ANNEXURE I**

# Format to be submitted by listed entity on quarterly basis

Name of Listed Entity
 Quarter ending

- Compuage Infocom Limited - 31-Mar-2017

I. (	Compositi	on of	Board	of Directors						
Tit le (M r./ M s)	Name of the Directo r	DI N	P A N	Category (Chairper son /Executive/ Non- Executive/ Independe nt/ Nominee)	Date of Appoint ment	Date of cessat ion	Ten ure	No of Director ship in listed entities includin g this listed entity	No of members hips in Audit/ Stakehol der Committ ee(s) including this listed entity	No of post of Chairp erson in Audit/ Stakeh older Commit tee held in listed entities includin g this listed entity
Mr.	Atul Harkish andas Mehta	00 71 68 69	AAB PM 616 2E	ED,C & ED	08-Sep- 2014	07- Sep- 2017	year s 6 mon ths	1	1	0
Mr.	Bhaves h Harkish andas Mehta	00 74 08 61	AAB PM 716 7P	ED	18-Oct- 2014	17- Oct- 2017	year s 5 mon ths	1	0	0
Mr.	Ganesh Shiva Ganesh	00 01 08 77	AAI PG5 822 A	NED,ID	23-Aug- 2014	22- Aug- 2019	year s 7 mon ths	1	1	1
Mr.	Vijay Gopi Kishan Agarwa I	00 05 85 48	AAB PA9 526 A	NED,ID	23-Aug- 2014	22- Aug- 2019	year s 7 mon ths	7	8	1
Mrs.	Preeti Trivedi	00 17 94 79	AAC PT8 281 C	NED,ID	23-Aug- 2014	22- Aug- 2019	year s 7 mon ths	4	1	4

# II. Composition of Comittees

Audit Committee			
Sr. No.	Name of the Director	Category	Chairperson/Membership
1	Ganesh Shiva Ganesh	NED,ID	Chairperson
2	Vijay Gopi Kishan Agarwal	NED,ID	Member
3	Preeti Trivedi	NED,ID	Member

Stakeholders Relationship Committee			
Sr. No.	Name of the Director	Category	Chairperson/Membership
1	Atul Harkishandas Mehta	ED,C & ED	Member
2	Ganesh Shiva Ganesh	NED,ID	Member
3	Preeti Trivedi	NED,ID	Chairperson

Risk Ma	nagement Committee		
Sr. No.	Name of the Director	Category	Chairperson/Membership

Nomination and Remuneration Committee			
Sr. No.	Name of the Director	Category	Chairperson/Membership
1	Ganesh Shiva Ganesh	NED,ID	Chairperson
2	Vijay Gopi Kishan Agarwal	NED,ID	Member
3	Preeti Trivedi	NED,ID	Member

II. Meeting of Board of Directors			
Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Maximum gap between any two consecutive (in number of days)	
15-Dec-2016	17-Mar-2017	36	
01-Oct-2016	21-Jan-2017		
28-Oct-2016	09-Feb-2017		

IV. Meeting of Committee	V. Meeting of Committees			
Name of the committee	Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (details)		Maximum gap between any two consecutive (in number of days)  103
Audit Committee	09-Feb-2017	Yes	28-Oct-2016	
Stakeholders Relationship Committee	09-Feb-2017	Yes	28-Oct-2016	
Nomination & Remuneration Committee	09-Feb-2017	Yes	15-Dec-2016	

V. Related Party Transactions	
Subject	Compliance status (Yes/No/NA)
Whether prior approval of audit committee obtained	Yes
Whether shareholder approval obtained for material RPT	Not Applicable

Whether details of RPT entered into pursuant to	Yes
omnibus approval have been reviewed by Audit	
Committee	

#### VI. Affirmations

- 1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. **Yes**
- 2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
  - a. Audit Committee Yes
  - b. Nomination & remuneration committee Yes
  - c. Stakeholders relationship committee Yes
  - d. Risk management committee (applicable to the top 100 listed entities) Not applicable
- 3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. Yes
- 4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.
  Yes
- 5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. Yes
  - b. Any comments/observations/advice of Board of Directors may be mentioned here:

Name : Atul Harkishandas Mehta Designation : Managing Director

## **ANNEXURE II**

# Format to be submitted by listed entity at the end of the financial year (for the whole of financial year)

I. Disclosure on website in terms of Listin	g Regulations		
Item			Compliance status (Yes/No/NA)
Details of business			Yes
Terms and conditions of appointment of independent directors			Yes
Composition of various committees of board			Yes
Code of conduct of board of directors and ser		el	Yes
Details of establishment of vigil mechanism/	Whistle Blower policy		Yes
Criteria of making payments to non-executive			Yes
Policy on dealing with related party transaction	ons		Yes
Policy for determining 'material' subsidiaries			Yes
Details of familiarization programmes imparte	ed to independent directors	3	Yes
Contact information of the designated official	s of the listed entity who a	re	Yes
responsible for assisting and handling investo	or grievances		
email address for grievance redressal and ot			Yes
Financial results			Yes
Shareholding pattern			Yes
Details of agreements entered into with the n	nedia companies and/or th	eir	Not Applicable
associates	·		' '
New name and the old name of the listed ent	ity		Not Applicable
II Annual Affirmations			11
Particulars	Regulation Number	Com	pliance status
			No/NA)
Independent director(s) have been	16(1)(b) & 25(6)	Yes	•
appointed in terms of specified criteria of			
'independence' and/or 'eligibility'			
Board composition	17(1)	Yes	
Meeting of Board of directors	17(2)	Yes	
Review of Compliance Reports	17(3)	Yes	
Plans for orderly succession for	17(4)	Yes	
appointments	,		
Code of Conduct	17(5)	Yes	
Fees/compensation	17(6)	Yes	
Minimum Information	17(7)	Yes	
Compliance Certificate	17(8)	Yes	
Risk Assessment & Management	17(9)	Yes	
Performance Evaluation of Independent	17(10)	Yes	
Directors	1.(.0)	1.00	
Composition of Audit Committee	18(1)	Yes	
Meeting of Audit Committee	18(2)	Yes	
Composition of nomination & remuneration	19(1) & (2)	Yes	
committee	1-(1) = (-)	1.00	
Composition of Stakeholder Relationship	20(1) & (2)	Yes	
Committee		1.00	
Composition and role of risk management	21(1),(2),(3),(4)	Not Ar	plicable
committee	(-/,(-/,(-/,(-/,	100,74	,p.100010
Vigil Mechanism	22	Yes	
Policy for related party Transaction	23(1),(5),(6),(7) & (8)	Yes	
i olioy ioi related party Transaction	<u>-υ(1),(υ),(υ),(1) α (υ)</u>	162	

Prior or Omnibus approval of Audit Committee for all related party transactions	23(2), (3)	Yes
Approval for material related party transactions	23(4)	Not Applicable
Composition of Board of Directors of unlisted material Subsidiary	24(1)	Not Applicable
Other Corporate Governance requirements with respect to subsidiary of listed entity	24(2),(3),(4),(5) & (6)	Yes
Maximum Directorship & Tenure	25(1) & (2)	Yes
Meeting of independent directors	25(3) & (4)	Yes
Familiarization of independent directors	25(7)	Yes
Memberships in Committees	26(1)	Yes
Affirmation with compliance to code of conduct from members of Board of Directors and Senior management personnel	26(3)	Yes
Disclosure of Shareholding by Non- Executive Directors	26(4)	Yes
Policy with respect to Obligations of directors and senior management	26(2) & 26(5)	Yes

### **III Affirmations:**

The Listed Entity has approved Material Subsidiary Policy and the Corporate Governance requirements with respect to subsidiary of Listed Entity have been complied. **- Yes** 

Name : Atul Harkishandas Mehta Designation : Managing Director